



## Zotero Features Matrix

<b>Levels</b> <b>Tool Features</b>	<b>Affordances</b> <b>(potential for action)</b>	<b>Social Behavior</b>	<b>Teaching or learning strategy</b>	<b>Teaching/training best practice or application</b>	<b>Tips and Tricks</b>
<b>Collect</b>	Record online research sources	Click to capture research data using Firefox; archive web content; and store PDFs, files, images, and links	Aggregate research resources for assignments	Instructors assign students to form groups and follow each other's libraries	Save to a flash drive so you will have access to local files on any computer
<b>Organize</b>	Organize online research sources	Tag and organize research sources by drag-and-drop using a structure similar to iTunes	Enter descriptive notes for each item and state how items relate to other items	Instructors assign students to share notes for research projects	Search for others with similar research interests and follow them
<b>Cite</b>	Add bibliographical information to research papers	Drag and drop bibliographic information using Firefox	Add bibliographies into emails, blogs, or word processors application (e.g., MS Word)	Instructors assign students to enter bibliographic information in their research papers	Select your journal-specific style (e.g., APA, MLA) in settings
<b>Sync</b>	Research sources are available anywhere you need them	Work locally with your research sources and automatically sync your data between multiple computers via the web	Access collections from any web browser	Instructors assign students to make their library and collections public	View your collection on mobile devices like the iPhone
<b>Collaborate</b>	Collaborate with other Zotero users	Share and publish group libraries	Publish shared libraries for classes or research groups	Instructors assign students to search for researchers in their field and follow them	Create a profile and adjust the privacy settings as appropriate. For example, you might not want to share details notes about your research with the Zotero community